



Human Resources & Payroll Department

Reg. No.: 2677/17.06.2026

ANNOUNCEMENT

Competition for filling the vacant positions of Deputy Director and Scientific Secretary

The Institute of Macromolecular Chemistry "Petru Poni" Iași, a research unit subordinated to the Romanian Academy, organizes a competition for the vacant positions of **Deputy Director** and **Scientific Secretary**, in accordance with the provisions:

- Law no. 752/2001 regarding the organization and functioning of the Romanian Academy, with subsequent amendments and completions;
- The Statute of the Romanian Academy, published in the Official Gazette of Romania, Part I, no. 1152/2021;
- Law no. 183/2024 on the status of research, development and innovation personnel;
- Government Decision no. 1336/2022 for the approval of the Framework Regulation on the organization and career development of contractual staff in the budgetary sector paid from public funds, with subsequent amendments and completions;
- Regulation for occupying management positions in the research units of the Romanian Academy, approved by the Presidium of the Romanian Academy in the meeting of December 20, 2024;
- The Organization and Functioning Regulations of the Institute of Macromolecular Chemistry "Petru Poni" Iași.

1. POSITIONS PUT OUT FOR COMPETITION

Function	Job details
Deputy Director	1 vacancy, full-time, duration of the mandate 4 years, within the Institute of Macromolecular Chemistry "Petru Poni" Iași
Scientific Secretary	1 vacancy, full-time, duration of the mandate 4 years, within the Institute of Macromolecular Chemistry "Petru Poni" Iași

2. GENERAL CONDITIONS OF PARTICIPATION

Persons who cumulatively meet the following conditions may participate in the competition:

- a) have Romanian citizenship, citizenship of other Member States of the European Union or of other states belonging to the European Economic Area and domicile in Romania;
- b) I know the Romanian language, written and spoken;



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- c) have full exercise capacity;
- d) have not been definitively convicted of committing a crime against humanity, against the state or against authority, in service or in connection with service, which impedes the administration of justice, forgery or acts of corruption or a crime committed with intent, which would make them incompatible with the exercise of their function, except in the case of rehabilitation;
- e) are medically fit to perform the position for which they are applying, attested by a medical certificate issued by the family doctor or by the competent health units;
- f) meet the study conditions and the specific conditions provided for the position put out for competition;
- g) have not been sanctioned for violating the legal provisions on tax matters, the proof being made on the basis of a tax record certificate;
- h) have not been disciplined in any way;
- i) have not caused any pecuniary damage to a research and development unit, the proof being made by a declaration on their own responsibility;
- j) does not carry out activities likely to cause the emergence of conflicts of interest with the activity carried out in the research unit.

3. SPECIFIC CONDITIONS

In addition to the general conditions provided in point 2, candidates for the position of **Deputy Director** or **Scientific Secretary** must be at least a Scientific Researcher of the second degree or associate professor in the field/branch of science corresponding to the position (one of the branches of science researched within the institute) and hold the scientific title of doctor in the field/branch of science corresponding to the position (one of the branches of science researched within the institute).

4. THE DOCUMENTS NECESSARY FOR THE PREPARATION OF THE COMPETITION FILE

The competition file will contain the following documents:

- a) application for registration in the competition, addressed to the director of the Institute of Macromolecular Chemistry "Petru Poni" Iași, expressly mentioning the position for which he/she is applying;
- b) copy of the identity document;
- c) copy of the doctoral degree in the branch of science corresponding to the position, as well as other scientific diplomas or titles;



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- d) copy of the order of the Minister of Education/order of the Minister of Research, Innovation and Digitalization/decision of the President of the Romanian Academy granting the professional degree of scientific researcher I/II or university professor/associate professor;
- e) curriculum vitae, Europass model, signed and dated on each page;
- f) the list of published scientific papers, signed and dated;
- g) medical certificate attesting to the appropriate state of health, issued no more than 6 months prior to the contest by the candidate's family doctor or by the competent health units;
- h) criminal record;
- i) tax record;
- j) affidavit stating that:
 - is not involved and does not have the status of accused or defendant in any criminal trial, in accordance with the provisions of the Criminal Code on false statements;
 - did not cause any pecuniary damage to a research and development unit, according to the law;
 - has not been disciplined in any way;
 - is not engaged in activities such as to create conflicts of interest with the activity carried out in the research unit.

When submitting the file, the candidates will present, in original, the documents submitted in copy, in order to be certified "according to the original" by the secretary of the competition commission.

5. PLACE AND DEADLINE FOR SUBMISSION OF FILES

The competition files are submitted and registered at the headquarters of the Institute of Macromolecular Chemistry "Petru Poni" Iași, Aleea Grigore Ghica Vodă, no. 41A, Iași (Institute Registry), from Monday to Friday, between 09:00 and 15:00, contact person: Cătălina Bălan – Human Resources Payroll Service, tel. +40 332 880 050 ext. 209, e-mail balan.catalina@icmpp.ro.

The deadline for registration for the contest is **30 calendar days** from the date of posting this announcement, respectively between **18.06.2026 – 17.07.2026, 16:00**. Applications submitted after this date and time will not be considered.



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6. COMPETITION TESTS AND EVALUATION METHOD

The competition consists of the following tests, held at the headquarters of the Institute of Macromolecular Chemistry "Petru Poni" Iași:

- a) evaluation of the competition files, based on the verification of the fulfillment of the general and specific conditions by the competition commission, with Admitted/Rejected resolutions;
- b) interview, aiming to assess the candidate's skills regarding the professional and motivational factor, decision-making skills specific to the field of research and development, managerial experience, as well as knowledge of the legislation specific to the field of scientific research and technological development;
- c) support of the managerial project, which will target the proposed thematic strategy, its quality in relation to the research and development activity of the Institute, compliance with the
the unit's field of activity, efficiency factors, time and resources, as well as managerial proposals.

Each test described in points b) and c) is scored by the members of the competition commission with marks from 1 to 10, the final grade representing the arithmetic average of the marks obtained by the candidate from each member of the commission. Candidates who obtain at least a grade of 8 are declared admitted. The candidate with the highest score is declared the winner.

7. COMPETITION CALENDAR

Step	Date / Deadline
Posting the Notice of Competition	18.06.2026
Submission and registration of competition files	18.06.2026 – 17.07.2026, 16:00
Display of the list of candidates admitted/rejected following the selection of files	22.07.2026, 16:00
Submission of appeals regarding the selection of files (max. 2 working days from posting)	Deadline: 24.07.2026, 16:00
Resolution of appeals regarding the selection of files	27.07.2026, 12:00 p.m.



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Step	Date / Deadline
Posting the final list of candidates admitted to participate in the competition	27.07.2026, 16:00
Interview test/support of the managerial project	03.08.2026, 10:00 a.m. – Deputy Director 03.08.2026, 14:00 – Scientific Secretary
Posting the final results of the contest	05.08.2026, 16:00
Submission of appeals regarding the final results of the competition	07.08.2026, 16:00
Resolution of appeals regarding the final results of the competition	10.08.2026, 16:00
Posting the final results of the contest	11.08.2026, 12:00 p.m.

Any appeals regarding the marking of the interview tests and the support of the managerial project shall be submitted and resolved by the appeals resolution committee, under the conditions and deadlines provided by the Regulation for occupying management positions in the research units of the Romanian Academy.

The above calendar may be modified under the conditions provided by the Regulation, any change being posted at the headquarters and on the website of the institute (www.icmpp.ro).

8. THEMES AND BIBLIOGRAPHY

For the position of Deputy Director:

Theme:

- The organization, functioning and institutional structure of the Romanian Academy and the institutes subordinated to it.
- Legal status, rights and obligations of R&D staff in Romania.
- Rules on the employment and promotion of researchers (grades CS III, CS II, CS I).
- General rules regarding labor relations, signing contracts and discipline in the workplace.
- Funding research activity through national and European projects.
- Developing and sustaining a management plan for a research institute.

Bibliography:

- **Law no. 752/2001** on the organization and functioning of the Romanian Academy, republished.
- **The Statute of the Romanian Academy**, published in the Official Gazette of Romania.
- **Regulations for occupying management positions** in the research units of the Romanian Academy (in force).
- **Law no. 183/2024** on the status of research, development and innovation personnel.



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- **H.G. no. 1568/2024** for the approval of the Methodological Norms regarding the organization of competitions for filling vacant positions of research, development and innovation staff in research organizations;
- **G.D. no. 1569/2024** for the approval of the Methodological Norms regarding the organization of the promotion exam for obtaining the professional degree by the research, development and innovation staff of research organizations;
- **Methodological norms for the competition/exam for the promotion of research positions** at the level of the Romanian Academy from 2025;
- **MEC Order no. 6909/2025** for the approval of the Methodological Norms regarding the classification and promotion of the support staff for research, development and innovation activities by professional functions and steps, updated;
- **Government Ordinance no. 57/2002** on scientific research and technological development, updated;
- **Law no. 25/2023** on the voluntary integration of research, development and innovation organizations in Romania into the European Research Area, as well as for the amendment of Government Ordinance no. 57/2002 on scientific research and technological development;
- **H.G. no. 138/2024** for the approval of the Methodological Norms on performance evaluation for the integration of the scientific research and technological development activity of research organizations;
- **Law no. 53/2003 – Labor Code**, republished, with subsequent amendments and completions.
- **FRAMEWORK LAW no. 153/2017** on the remuneration of personnel paid from public funds, updated;
- **G.D. no. 1336/2022** for the approval of the Framework Regulation on the organization and career development of contractual staff in the budgetary sector paid from public funds;
- **Law no. 64/1991** on patents, republished;
- **Law no. 83/2014** on service inventions;
- **G.D. no. 346/2023** for the approval of the Methodological Norms regarding the establishment, operation, evaluation and accreditation of entities in the innovation and technology transfer infrastructure, as well as the way to support them;
- **Regulation on the evaluation of professional performance** of the employees (contractual staff) within ICMPP – rev 2024, available on the website www.icmpp.ro;
- **ICMPP Organization and Functioning Regulations** : https://icmpp.ro/public_info.php;
- **ICMPP Intellectual Property Guide**: https://icmpp.ro/intellectual_property.php
- ICMPP Rules of Procedure rev. 5 available at: https://icmpp.ro/public_info.php
- **Regulation for the organization of competitions for the occupation of research positions**, available at: https://icmpp.ro/public_info.php
- **Regulations for the organization of promotion exams**, available at: https://icmpp.ro/public_info.php
- **National Strategy for Research, Innovation and Smart Specialization (2022-2027)**: <https://www.mcid.gov.ro/programe-nationale/strategia-nationala-de-cercetare-inovare-si-specializare-inteligenta-2022-2027/>



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For the position of Scientific Secretary:

Theme:

- **Performance evaluation:** National and international indicators of scientific performance in chemistry (impact factor, influence score, Hirsch Index, international databases such as Web of Science and Scopus).
- **Academic reporting:** The methodology for evaluating the research institutes subordinated to the Romanian Academy and the structure of the annual activity report.
- **Intellectual property:** Protection of research results through patents and copyrights.
- **Ethics and deontology:** Rules of ethics in research and development, plagiarism prevention and academic integrity.
- **Human resources in research:** The structure of the staff in the institutes, the duties of the Scientific Council and the rules for the promotion of researchers.
- **Institutional evaluation** of research institutes.

Bibliography:

- **Law no. 752/2001** on the organization and functioning of the Romanian Academy, republished.
- Statute of the Romanian Academy (sections on the organization of scientific activity in institutes).
- **Law no. 183/2024** on the status of research, development and innovation personnel.
- **H.G. no. 1568/2024** for the approval of the Methodological Norms regarding the organization of competitions for filling vacant positions of research, development and innovation staff in research organizations;
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- **Methodological norms for the competition/exam for the promotion of research positions** at the level of the Romanian Academy from 2025;
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- **Law no. 64/1991** on patents, republished;
- **Law no. 83/2014** on service inventions;



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- **G.D. no. 346/2023** for the approval of the Methodological Norms regarding the establishment, operation, evaluation and accreditation of entities in the innovation and technology transfer infrastructure, as well as the way to support them;
- **ICMPP Organization and Functioning Regulations** :
https://icmpp.ro/public_info.php;
- ICMPP Rules of Procedure rev. 5 available at: https://icmpp.ro/public_info.php
- **ICMPP Intellectual Property Guide**: https://icmpp.ro/intellectual_property.php
- **National Strategy for Research, Innovation and Smart Specialization (2022-2027)**: <https://www.mcid.gov.ro/programe-nationale/strategia-nationala-de-cercetare-inovare-si-specializare-inteligenta-2022-2027/>

9. FURTHER INFORMATION

Additional information (including topics and bibliography) can be obtained at the headquarters of the Institute of Macromolecular Chemistry "Petru Poni" Iași, Aleea Grigore Ghica Vodă, nr. 41A, 700487, Iași, telephone +40 232 217 454, fax +40 332 880 050 ext. 209, e-mail balan.catalina@icmpp.ro, as well as on the website of the institute www.icmpp.ro , section : <https://icmpp.ro/concursuri.php>.

Director,

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